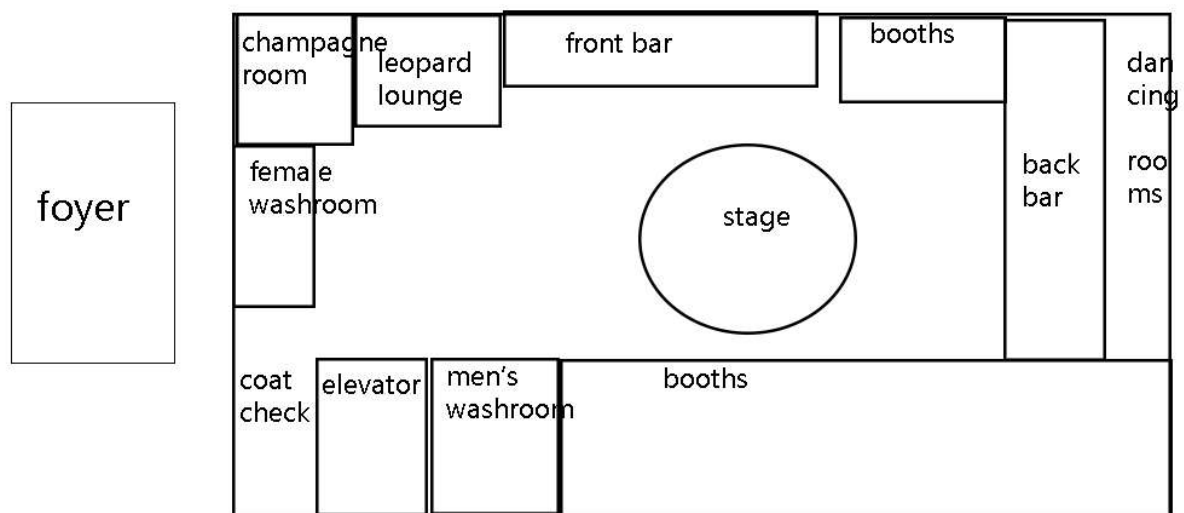


In an effort to eliminate unnecessary risks, we have implemented the following protocols:

### Elimination

- Our occupancy is limited to 50 (signage posted at the entrance) per event (controlled by doorstaff with counter)
- In the case of opening without events, capacity will be 120 (signage posted at entrance controlled by counter)
- Increased security for crowd control
- Rearranged guest seating to distance and segregate small groups of 6 or less and encourage guests to remain seated
- Reduced bar staff to reduce co-worker contact
- Outside crowd control – stanchions arranged to organize guests and limit entrance to bar in addition to doorman direction and ground markings
- Floor plan:



- Foyer max 6 (same group) 2m separation
  - Elevator max 6 (same group) 2m separation otherwise, max 3
  - Coat check max 6 (same group)
  - Female washroom max 3
  - Men's washroom max 3
  - Champagne room max 6 customers, 2 dancers (with impermeable plexiglass barrier separating) 2m separation or physical barriers
  - The policy has always been no touching, there is an impermeable barrier between the client and the girls, they have been instructed to keep 2 m distance even with the impermeable barrier. If found in breach of this the girl will be sent home or guest ejected depending who is at fault
  - Seating around stage max 14, groups of 6 2m separation
  - Seating area will be adjusted depending on where people choose to sit (i.e. booths vs floor area)
- Excess chairs and tables have already been removed
  - Staff screening at start of shift

- Before being scheduled, all staff have been instructed by employer on advice of WHO to “Stay at home if you feel unwell. If you have a fever, cough and difficulty breathing, seek medical attention and call in advance”. Additionally, VCH has recommended that all staff “self monitor” at home and seek covid-19 testing only if symptoms show.

Staff must disclose if they show any of the following symptoms as per the VCH website:

“Symptoms may include fever, sore throat, loss of appetite, chills, loss of sense of smell or taste, nausea and vomiting, cough or exacerbation of chronic cough, headache, muscle aches, shortness of breath, fatigue, runny nose or diarrhea. Less common symptoms of COVID-19 include stuffy nose, conjunctivitis (pink eye), dizziness, confusion, abdominal pain, and skin rashes or discoloration of fingers or toes.”

- Doormen and bar staff have been instructed to usher on any customers to their area and not congregate in common areas.
- Doormen screening patrons for signs of illness listed above

### **Engineering Controls**

- Plexiglas has been installed over the bar to reduce staff/customer contact in close quarters
- Additional cleaning has been assigned to staff (additional washroom sanitation, barrier sanitation)
- We have installed additional hand sanitizing stations within the club (at entrance, at coat check, at elevator, at women’s washroom, at men’s washroom, at either side of bar bar, which covers every entrance to each separate room)
- Staff have provided spray bottles with approved covid sanitizers Bartenders and servers are instructed to sanitize surfaces between customer seatings, barbacks are instructed to sanitize relevant surfaces in washrooms every 18 minutes (after sanitizing the stage for dancers)
- table surface, chair surface, bar stool surface, bar top surface, bench top in washrooms
- Sanitizing station at entrance to Champagne room and private rooms
- Barbacks are allocated to either collect or stack glassware so as not to risk cross contamination.
- Guests are offered to pay with the no-touch option on their card/phone
- Stanchions are arranged on the outside of the club where doormen are able to direct patrons from standing too close or spilling onto the sidewalk with markings on ground.
- Stanchions and doormen are stationed at the entrance of the room to direct people leaving or entering. Further to this, guests are given the option to enter through the elevator and exit through the stairwell.
- Stickers promoting physical distancing are allocated through the room. Doormen have been instructed to direct patrons who do not follow this
- Tables and chairs have been removed to create an open space for all people to pass and move without close contact.
- Patrons will be seated only at every second booth or at a seating place which is 2 metres apart.
- All points of entry are cleaned and sanitized throughout the evening. Door handles, elevator controls, common touch areas are all sprayed with a disinfectant on a routine basis by security and cleaning staff.
- In addition to the duties undertaken during service, the closing bartender/barback will sanitize the club with isopropyl alcohol as a final duty before leaving. This includes bar tops, table tops, chairs, booths, dancing rooms, washrooms, elevator, coat check, foyer and dj booth. They will not be signed by management until this is completed
- Staff have already been provided with lockers for personal belongings upstairs
- Staff have
- ve been told to physically distance in the change room/locker room

## **Administrative controls**

- All staff have had an opportunity to contribute and identify any potential issues to be prevented
- Single direction doors for staff members moving around the club
- We have posted signage and house policy addressing our new protocols within the club as follows:
  1. If you have a fever, chills, cough, shortness of breath, sore throat, muscle ache or headache, please do not enter.
  2. Physical distancing stickers on floor/walls/countertops
  3. Please sanitize your hands on entry
  
- We scan every patron's ID on entry to the club, this information is accessible through PatronScan for up to 30 days.
- If any patrons or staff are identified with symptoms are identified with covid-19 symptoms, they will be asked to return home in the safest way possible, wearing a face mask. Additionally, anybody who is identified with having contact with them will be instructed to sanitize and asked to return home and self monitor for symptoms.
- Staff have been made familiar with the symptoms and seriousness of covid-19. They understand that if they display any symptoms outlined by the WHO and VCH, that it is possible they may have the virus. In this case, they are instructed to contact the VCH hotline to determine whether they should get tested.
- Payments are offered as a wireless card/phone option. If a guest opts to pay with cash, staff will be suggested to use gloves to complete the transaction and any new cash introduced to the till will be sprayed with isopropyl alcohol and wash hands after handling money.
- There is no food on the premises.
- Bar staff always wash their hands thoroughly before returning to work.
- Barbacks will be allocated to either collect or stack glassware from the glass sanitizer, the former wearing gloves to protect themselves in case a patron is a carrier. Hand washing is still required while wearing gloves to prevent transmission
- High touch areas, such as bar top, table top, ATM and chairs will be sanitized with isopropyl alcohol between patrons.
- Other areas such as glass sanitizer, staff areas, fridges, curtains and plexiglass barriers will be sanitized with isopropyl alcohol at the end of each shift.
- When washing hands, staff are instructed to follow the following procedure as directed by Government of Canada website:
  - “Step 1: Wet hands with warm water.
  - Step 2: Apply soap.
  - Step 3: Wash hands for at least 20 seconds (including your palms, back of each hand, between fingers, thumbs and under nails).
  - Step 4: Rinse well.
  - Step 5: Dry hands well with paper towel.
  - Step 6: Turn off tap using paper towel.”
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- The manager on duty of the day, will review that the procedures we have outlined are being followed.

## Personal Protective Equipment (PPE)

- When collecting glassware from the floor, barbacks are instructed to wear latex gloves to protect themselves from contamination and not touch their face after. They must wash hands also.
- If in close quarters, staff are suggested to wear approved masks, however, they are encouraged to not enter close quarters unless dancing where there is always an impermeable barrier.
- Doormen are instructed to wear gloves in the pat down are. Additionally, they are instructed to wear a mask if they need to come to close quarters. If wearing masks should keep on all the time to avoid touching face
- We hosted a staff meeting online which outlined everything described in this guide.
- Additionally, staff have been instructed that if they do not feel comfortable returning to work, they should stay home.
- Staff scheduling will have the same staff working together on certain days
- Barbacks sanitize stage with approved cleaner between shows this includes the pole and the floor on the stage
- There has never been touching allowed at this club and patrons know this or they are ejected. If a girl is collecting tips, the patron must throw it over the railing to the girl who will collect it and wash her hands after the show.
- If patrons do not follow our rules they are asked to leave as they always have been
- Staff have been trained through reading our safety plan in addition to online meeting addressing all concerns outlined in this
- Staff sign in sheet will be filed indefinitely for tracing purposes
- Private dancing rooms all have impermeable barriers separating the dancer from the patron. If a couple wishes to go for a dance together this will be allowed because we do not discriminate and they already live in close quarters. The dancer is kept safe by the barrier.
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- Events will be between 1-3 per evening, between the hours of 9pm-3am
- Between events, customers will be ushered out, stage, bar and all public areas will will be sanitized before the next group comes in.
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## References

- Vancouver Coastal Health (2020) *Symptoms*, Available at: <http://www.vch.ca/covid-19/about-covid-19/symptoms> (Accessed: 27th June 2020).
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- Government of Canada (2020) *Reduce the spread of COVID-19: Wash your hands infographic*, Available at: <https://www.canada.ca/en/public-health/services/publications/diseases-conditions/reduce-spread-covid-19-wash-your-hands.html#:~:text=Wet%20hands%20with%20warm%20water,tap%20using%20paper%20towel.> (Accessed: 27th June 2020).